Moving checklist ☑

Our moving abroad checklist guides you through many of the necessary tasks that need to be completed before departure. Please use these international moving tips, and if you have any further questions, your dedicated move coordinator will be happy to help.

Moving arrangements

- ☐ Confirm the date of your move with Gosselin
- ☐ Make sure you have the name and phone number of your Gosselin Move Coordinator
- ☐ Provide Gosselin with the forwarding contact details
- ☐ Notify Gosselin of the parking situation at and around your home
- ☐ Prepare a valuation for insurance
- ☐ Photocopy important documents; passports, driver's licenses, permits, visas, birth/marriage certificates, vaccinations, flights, etc.

Personal arrangements

- ☐ Check permits required such as residence, work, visa
- ☐ Confirm passports are still valid and not expired
- ☐ Check any required driving documentation
- ☐ Book travel arrangements and overseas accommodation
- ☐ Obtain invoices for new purchases
- ☐ Notify your doctor(s) and dentist, obtain medical records or certificates for your new doctor/dentist at your destination
- ☐ Get any necessary vaccinations to comply with health regulations in new country
- ☐ Notify your lawyer, bank and mortgage lender
- ☐ Cancel appropriate credit and debit cards
- ☐ Arrange banking facilities in your new country
- ☐ Cancel household services bills and subscriptions to magazines, clubs, etc.
- ☐ Notify post office of change of address, arrange to have mail forwarded
- ☐ Notify the local government and electoral register
- ☐ Notify children's school(s), get documents from schools about children's status
- ☐ Check regulations for pets travelling

Insurance

- ☐ Personal accident and medical insurance (yourself and family)
- ☐ Marine or transit insurance for household effects and possessions being moved and shipped to destination country
- ☐ Notify all insurance companies
- ☐ High-value items should be itemized and special insurance coverage arranged

Just before you move

- ☐ Request final gas, electricity and water account statuses
- ☐ Cancel home deliveries such as milk, newspapers, etc.
- ☐ Arrange for utility services to be disconnected/transferred to new resident
- ☐ Have electrician come to disconnect relevant light fittings, etc.

Moving checklist ☑

Just before you move

- ☐ Notify relatives/friends and Move Coordinator of your time of arrival at destination
- ☐ Make sure you have received information on the expected arrival date of your shipment at destination
- ☐ Set aside all personal items you will be taking with you (passports, documents)
- ☐ Keep keys for suitcases/trunks somewhere accessible
- ☐ Schedule a date to turn in the keys to the property to your landlord

Moving day

- ☐ Arrange to be at the house for the arrival of the Gosselin packing team
- ☐ Walk through the house with team leader, indicate items to be packed and moved, items that need to go by air or sea, so that we can work out the best order of work. Remember to include garage, shed, attic, cellar
- ☐ Before the shipment is loaded, review the packing list, double-check that numbers on the boxes/packages correspond to the numbers shown on the movers' packing list
- ☐ Before the moving staff leave, walk through the house with the team leader checking to make sure all areas, cupboards have been emptied
- ☐ Verify and sign the packing list
- ☐ Supervise final house cleaning
- ☐ Lock all doors and windows

PERSONAL NOTES